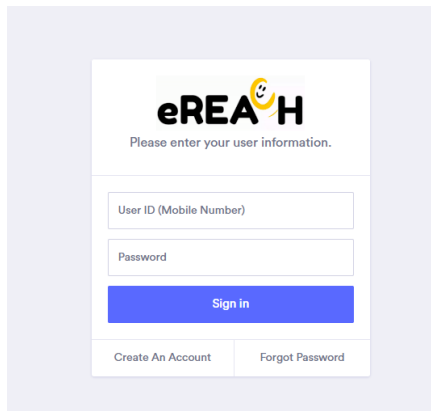


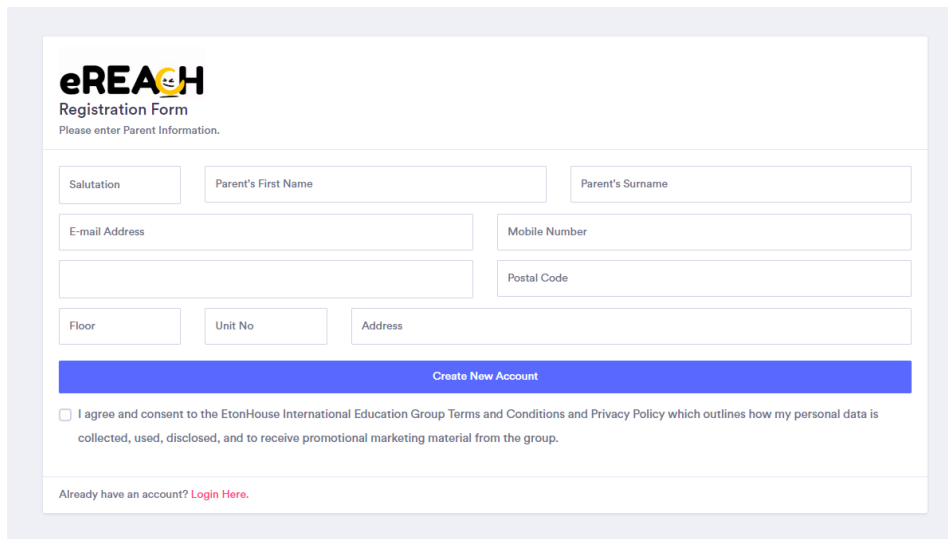
## New User Guide

1. Click on **Create An Account**



The screenshot shows the eREACH login interface. At the top is the eREACH logo with the tagline "Please enter your user information." Below the logo are two input fields: "User ID (Mobile Number)" and "Password". A blue "Sign In" button is positioned below these fields. At the bottom of the form, there are two links: "Create An Account" and "Forgot Password".

2. Fill in your parent particulars and click '**Create New Account**'



The screenshot displays the eREACH Registration Form. The header includes the eREACH logo and the text "Registration Form" and "Please enter Parent Information." The form contains several input fields: "Salutation", "Parent's First Name", "Parent's Surname", "E-mail Address", "Mobile Number", "Postal Code", "Floor", "Unit No", and "Address". A prominent blue button labeled "Create New Account" is located below the address field. Below the button is a checkbox with the text: "I agree and consent to the EtonHouse International Education Group Terms and Conditions and Privacy Policy which outlines how my personal data is collected, used, disclosed, and to receive promotional marketing material from the group." At the bottom of the form, there is a link: "Already have an account? [Login Here.](#)"

- Go to 'Students' tab and click 'Add New Student' to input your child's full name, level and school. The programmes selection will be based on your child's school and his/her level.
  - Click Save



Upcoming Classes   **Students**   Billing   Register for a New Programme

**Add New Student**

Show  entries   Search:

Student's Full Name ↑↓	Student's Hanyu Pinyin Name ↑↓	Level ↑↓	Class ↑↓	School ↑↓	Action ↑↓
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**Student Particulars** ×

  Register for a New Programme

4. Select the tab 'Register for a New Programme' to sign up for a new class
  - Select your child's name from the drop down list
  - Select the programmes that you would like to join, and add to cart
  - After you have selected your programme(s), please proceed to **Checkout**



Upcoming Classes

Billing

[Register for a New Programme](#)

Registration for the programme will close 2 days before the start of the first lesson.  
Late registrations will still be accepted, and the lesson dates and fees will be pro-rated accordingly.

Filter

Checkout(\$0.00)

Joshua (N2 N2)

Select Student

Joshua (N2 N2)

Filter

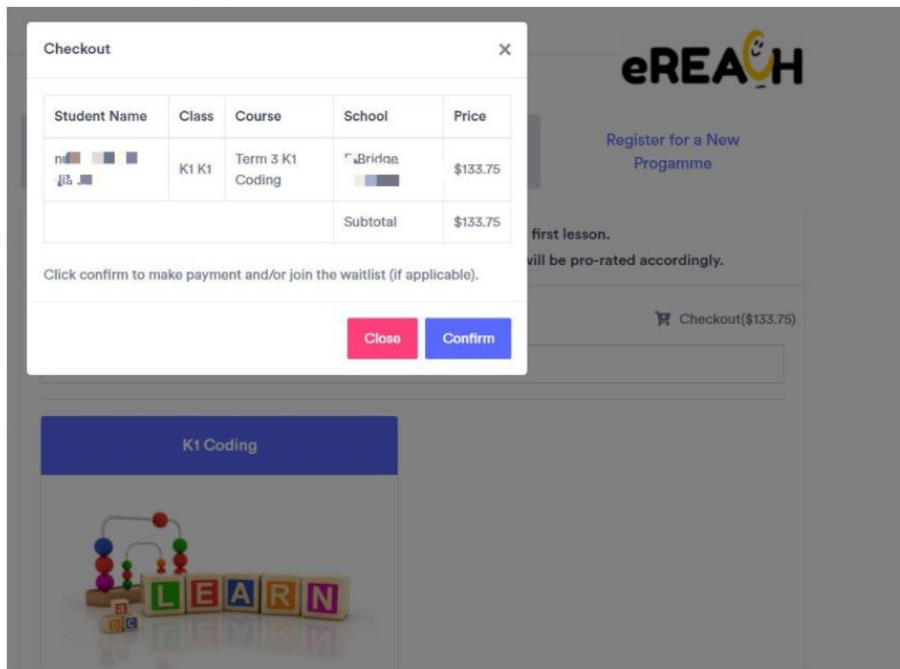
E



**\$133.75**

[Sign Up](#)

- After you click Checkout, please review the summary of the programmes selected.
  - Click **Confirm** to proceed to make payment or to add your child onto the waitlist



- You will now see the order summary below.
  - Select **PayNow** under Payment Mode and make payment seamlessly with your unique QR code (valid for 48 hours)

